

SUFFERN FREE LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING
June 27, 2023

Meeting Called to Order:

President Craig H. Long called the Regular Meeting to order at 7:37 p.m. A quorum was present.

Trustees Present: Craig H. Long, Warren E. Berbit, Donalee Berard, Karen Bash-Romaner, James J. Galvin, Michael Minevich, Mark Murphy

Absent and Excused: Mario F. Pensa, Erb Cooper

Staff Present: Darlene Alessi, Director

Public Present: None

Review of the Minutes of the Regular Meeting of May 23, 2023

Vice President Warren E. Berbit proposed the following amendment to the May 23, 2023 Minutes on page 3 under *Health Insurance Premiums*, replace the word “employers” with the word “employees.”

MOTION

A motion was made by James J. Galvin, seconded by Karen Bash-Romaner, and carried to accept the Minutes of the Regular Meeting of May 23, 2023 as amended.

Abstentions: Donalee Berard, Mark Murphy

Financial Report –Donalee Berard

Donalee Berard reported from the Treasurer’s May 2023 Cash Balance Sheet and Financial Statement.

- Operating Funds increased \$100,656 - \$317K balance of taxes received.
- Total Operating Funds reported at \$2,290,629.
- NFS Investment Funds reported at \$2,413,150.
- Total Reserve Funds reported at \$2,845,118.
- Total Funds \$5,135,748.
- Income running below estimates mostly due to Grant delays.
- Overall Income is running within the estimated budget 95.5%,
- Variable income reported at \$7,700.
- Expenses reported at \$188,363.
- Current overall operational expenses are within the estimated fiscal budget for this time period.

MOTION

A motion was made by Karen Bash-Romaner, seconded by Mark Murphy, and carried to accept the financial report as presented. Motion approved unanimously.

Director’s Report –Darlene Alessi

The Director referred to her written report that was submitted prior to the meeting. (Report attached.

Committee Reports:

~Building and Grounds –Mario F. Pensa
No Report.

~Finance Committee –Warren E. Berbit, Mario F. Pensa, Donalee Berard
No Report.

~Personnel Committee –Warren E. Berbit, Karen Bash-Romaner, James J. Galvin,
Michael Minevich
No Report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

~Employee Resignation

MOTION

A motion was made by James J. Galvin, seconded by Mark Murphy to accept the resignation of Substitute Reference Librarian Nancy Russell. Motion approved.

~Board Resolution for Construction Aid and RCLS Assurance

The Director reported that *RCLS* and *NYS Public Library Construction Aid* require assurances from the Board of Trustees for construction aid.

RESOLUTION

A motion was made by Mark Murphy, seconded by Karen Bash-Romaner to approve the following Resolution for construction aid:

RESOLVED, that the grant application and accompanying documents for public library construction aid to be administered in accordance with the requirements of Education Law §273-a (as Amended by Chapter 148 of the laws of 2014) and Commissioner's Regulations §90.12 was read and duly adopted, and conditions outlined in the RCLS Assurance letter have been accepted by the Board of Trustees of the Suffern Free Library.

The Resolution was passed by the Board of Trustees.

• July/August Board Meeting

President Craig H. Long announced that the Board does not meet in July and August, unless an emergency meeting is necessary.

ADJOURNMENT

MOTION

A motion was made by James J. Galvin, seconded by Donalee Berard to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,

Karen Bash-Romaner, Secretary

