

Director's Report

June 2024

Administrative:

- Made some slight changes to the Employee Handbook regarding part time employee benefits. Sent to Personnel Committee for review.

Personnel:

- Amy LaRocca passed away May 27, 2024. Her position has been advertised.
- Advertising and interviewing for part time custodian position
- Advertising for a part time Reference Librarian instead of utilizing current SUB's.

Building:

- Hughes submitted an estimate to replace ACCU-3 Compressor for \$16,778. Compressor replaced 5 years previous was not covered under warranty.
- Dave McKenzie made some additional repairs to the sidewalks. They heaved up and caused a tripping hazard.
- Electrician had to replace several lights at the front entrance, now on at night for safety.

IT/Frontline:

- Frontline is moving one of their cameras to be at the front door for better visibility.

Future

- Continue monthly meetings with department heads
- Work on the 5-year plan with LRP committee

Respectfully submitted,

Darlene Alessi
06/25/24