

Director's Report

February 2024

Administrative:

- Met with Chair of Finance Committee to update the 2024/2025 budget for the correct school tax levy amount.
- RCLS handed out NYSL 14 Minimum Public Library Standards that must be met. RCLS will be conducting audits ensuring all libraries are following these standards including what is required to be on our website.
- The library will be purchasing LibCal for our website. We currently have Demco, as of August it will be discontinued.

Some things LibCal can do:

1. *Library Calendar including Library Authentication (for our patrons only) - integrates directly with Zoom*
2. *Manage Library spaces - including patrons being able to book the library meeting rooms directly from here*
3. *Accept payments (integrate with our credit card system) should we have to collect a payment for a program, or room rental*
4. *Data Collection - we can input attendance information and it runs reports - what time is best, what day of the week is best, what are the most popular events, etc.*
5. *Lib Scheduler - Patrons can make appointments directly online for things like Book-A-Librarian, Notary Services, etc.*

Building:

- Hughes and Jersey Elevator will be working on replacing VAV controls.
- Camera installation has been completed and working great.
- Goal 1 of our strategic plan is reimagining the SFL, to complete this plan I would like to move forward with researching Architect firms and inviting for a consultation/feasibility study not to exceed \$3,000 (total for multiple firms)
- Working on another Solar grant application. Solar projects are a covered item under RCLS construction aid.
 - Estimate from NY Solar Farm
Solar PV System Cost and Incentives Solar PV System Cost \$419,055 (upfront cost)
NYSERDA Grant - Commercial \$0.25/watt -\$32,493
Direct pay - 30% ITC -\$115,969
Net Solar PV System Cost \$270,593

Personnel:

Nadine France last day at 28 hours will be March 4. She will work approx. 3-6 hours per week training a replacement.

Future

- Continue to meet with Buildings and Grounds to discuss Mechanical Engineer phases
- Update the website
- Begin steps to work on Strategic plan

Respectfully submitted,

Darlene Alessi
02/27/24